



GEORGE H. LUCK
SCHOOL

School Information Booklet

2017-2018

300 Bulyea Road, Edmonton, AB T6R 2L4

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Email: georgehluck@epsb.ca

Principal: Mrs. Debra Mielke

Assistant Principal: Mrs. Karen Teague

Superintendent: Mr. Darrel Robertson

Assistant Superintendent: Mr. Mike Suderman

SCHOOL HOURS

Assembly Bell..... 8:34 a.m.

Assembly Bell ... 12:25 p.m.

Instruction..... 8:39 a.m.

Instruction12:30 p.m.

Recess 10:13—10:28 a.m.

Recess 2:09—2:24 p.m.

Lunch Dismissal.....11:30 a.m.

Dismissal 3:29 p.m. except Thursday 2:36 p.m.

KINDERGARTEN

AM Class: 8:34 a.m.—11:30 a.m.

PM Class: 12:25 p.m.—3:29 p.m. Thursday 12:25—2:36 p.m.

Table of Contents	Page
George H. Luck/Welcome/Edmonton Public Schools Vision and Mission Statements, Core Values and District Priorities	3
GHL Vision Statement and Core Values/ Respectful Learning & Working Environments/School Council Commitment Statement/ Bicycles, Scooters, Rollerblades, Skateboards	4
Commitment to Learning/ Communicating Student Learning/ School News/ Punctuality/Attendance	5
Behaviour Guidelines	6
Behaviour Guidelines continued	7
Supervision/ Student Illness/First Aid/Medication/ Safety and Emergency Evacuation	8
Cold Weather Policy/ Student Inclusive Learning/School Council/ Parent Association/Safety Patrols/Medication/ Allergies	9
Allergy Awareness	10
Drive Through Guidelines/Parent Parking Patrol/ Parking	11
Volunteers / Library / Remitting Money / Field Trips	12
Lunch / Lunch Program / Milk program	13
Pack It In Pack It Out / Bus GPS / Assemblies / Holidays / Program of Studies	14
School Leadership Opportunities / Sexual Orientation and Gender Identity District Policy / Technology and Cell Phone Policy	15
Curricular Areas / Highest Level of Achievement Test / Provincial Achievement Tests	16
Lost and Found / Personal Belongings / Supplies / Transferring Out / Vandalism	17
Staff Directory / Special Dates	18

GEORGE H. LUCK **A man dedicated to education**

George Henry Luck was born in Edmonton in 1929 and attended Edmonton Public Schools. He earned a B.Sc. In Civil Engineering from the University of Alberta in 1951 and a M.Sc. In Soil Mechanics in 1953.

In 1966, George Luck joined Edmonton Public Schools as Director of Planning and became Assistant Superintendent of School Facilities until 1980. In 1983 he was elected to Edmonton Public School Board. He served for nine years as Chairman and Vice Chairman and was an active member in the community.

Edmonton Public Schools is proud to have been associated with Mr. George H. Luck, and honored to name a school in recognition of a man who demonstrated the skills, knowledge, and attitudes that are inherent to lifelong learning.

WELCOME

Welcome to the 2017-2018 school year at George H. Luck. This booklet provides parents with general information about the school. Please contact your child's teacher for specific information you require. School and class learning information posted on SchoolZone will keep you updated and informed about learning/programming and school events. If you do not have login credentials for SchoolZone please contact the school office.

EDMONTON PUBLIC SCHOOLS

Vision

Transforming the learners of today into the leaders of tomorrow.

Mission

We inspire student success through high quality learning opportunities, supported by meaningfully engaged students, parents, staff and community.

Values

Supporting the Vision, Mission and Priorities are the District's cornerstone values of accountability, collaboration, equity and integrity.

2014-2018 District Priorities

1. Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.
2. Provide welcoming, high quality learning and working environments.
3. Enhance public education through communication, engagement and partnerships.

GEORGE H. LUCK VISION STATEMENT

Our vision is to ensure an environment of respect, risk-taking, innovation and citizenship for all students. As part of a caring, collaborative community of learners, we expect all students to achieve a high level of success at George H. Luck School.

GEORGE H. LUCK CORE VALUES

Decisions are made with the best interests of the whole student in mind.

Collaborative, respectful relationships between students, staff and parents are essential.

All students can experience success as learners.

Students and staff participate in a range of learning experiences in different environments.

We value and encourage creativity, risk-taking and learning from mistakes.

Respectful Learning and Working Environments

Edmonton Public Schools, in co-operation with its staff groups, is committed to creating a healthy, respectful learning environment for students, staff members, trustees, parents, volunteers, and contractors. We recognize the worth of every person and we provide equal opportunities without discrimination. We are committed to working toward the elimination of objectionable behavior in our schools and workplaces, and to maintaining an environment that is respectful, safe, nurturing and positive for everyone.

Please help us achieve this goal by interacting in a manner which respects the dignity and value of others.

GEORGE H. LUCK SCHOOL COUNCIL COMMITMENT STATEMENT

"George H. Luck School Council commits to acting in the best interests of our children. We will partner with staff to foster an environment of unity, respect, integrity, caring and purpose."

BICYCLES, SCOOTERS, ROLLERBLADES, SKATEBOARDS, HEELYS

Students who choose to ride their bikes to school must ensure that they are wearing an appropriate helmet and that they properly lock up their bike at the bike rack. We are not responsible for lost or damaged bicycles. Bicycles, scooters, rollerblades and skateboards, heelys are not to be used on school property during the school day.

COMMITMENT TO LEARNING

George H. Luck Learning Community is committed to providing all students with **quality feedback** that supports and enhances their learning. To enable all students to achieve success teachers, students and parents are all engaged in goal setting and the use of "Assessment For Learning" practices. Growth is monitored by a variety of teacher and student designed assessments, goal/learning conferences, Highest Level of Achievement Tests, Student Learning Assessments (SLA), Math Intervention Programming Instrument (MIPI) and Alberta Education Achievement Tests.

COMMUNICATING STUDENT LEARNING

Sharing information about student learning is an essential component of the partnership between home and school. Providing opportunities for students to set their learning goals, to meet with their parents and teachers to conference together, review evidence of student learning, celebrate learning highlights, and support the achievement of learning goals strengthens this partnership. Three Progress reports summarize and complete the picture of student learning. Programming to support the growth and development of each child is the ongoing work of everyone in our school community of George H. Luck. We look forward to working closely with students and parents to achieve this goal. Please go to www.georgehluck.epsb.ca to view our *Guide to Assessment, Achievement and Growth*.

LEARNING AT LUCK SCHOOL NEWS

There will be a school blog "Learning at Luck" posted on SchoolZone each week. It will contain information that will pertain to all the students and *GHL Families*. Parents are requested to take the time to read it, as we see it as an important form of communication between the school and home. There will also be a regular or as needed classroom communication that will contain information specific to your child's classroom. In it you will find information on planned activities, examples of student work, and details about what is being covered or will be covered in the curriculum. Each class will also regularly post questions/conversation starters to assist parents and students talking about what students are learning in school.

PUNCTUALITY/ATTENDANCE

Punctuality and good attendance habits are extremely important. If your child cannot be in attendance contact the school office at 780-438-5011. We operate a telephone check program if a child is absent and no notification has been received. The purpose of this program is to ensure that no child has become lost or had an accident on the way to school. If we cannot reach you, we will believe your child is absent with your knowledge. This check begins the first day of school.

Students who are late are required to report to the school office. A child is considered late if they arrive after attendance check at 8:39 a.m. or 12:30 p.m. **If you are removing a child from the school during the day for an appointment, you must sign them out in the office first. If your child is going to be away, as a parent/guardian, you are responsible to call the school to advise us of this absence. The school's answering machine is on 24 hours a day for your convenience.**

ABSENTEE REPORTING—438-5011

I wish to report that (child's name) in grade () from (teacher's name) (room #) will be absent/late for (time) because of (reason for absence).

GUIDELINES FOR STUDENT BEHAVIOR

Our goal at George H. Luck is to provide all children with the opportunity to become both responsible and self-disciplined members of their community. Teaching students behaviors appropriate to various situations and helping them learn problem-solving strategies is very important. We care about each other, our school and our work and use the following guidelines to make George H. Luck a positive learning community for everyone.

At George H. Luck we treat others as we would like to be treated.

The following guiding expectations make GHL a positive learning community for everyone.

GHL Behavioural Expectations

1. MOVING SAFELY:

- Walking in the hallway on the right hand side (quietly)
- Minding personal space (hands and feet to oneself)
- Paying attention to what's going on around you (being aware of your space)
- Moving in a way that is safe for you and others
- Transitioning from outside to inside: no pushing/shoving

2. RESPECTFUL COMMUNICATION:

- Being respectful to everyone who speaks to you (by speaking and listening)
- Communicating needs in an appropriate way
- Using manners
- Using an appropriate tone of voice and volume
- Waiting your turn (not interrupting)
- Using appropriate language and body language

3. USING COMMON SPACES:

- Working appropriately (being considerate of others) in every space
- Showing cleanliness - clean up after yourself
- Being aware of others around you (don't put others at risk)

4. USING BODIES PROPERLY:

- Keeping your hands and feet to yourself
- Respect other people's personal space
- Respecting others' boundaries (no unwanted physical contact)
- Being responsible and showing self-control

5. USE OF EQUIPMENT (technology, playground, PE, etc):

- Returning equipment in the same or better condition
- Reporting misuse or damage of equipment
- Being respectful and using equipment appropriately
- Taking care of nature

6. LISTENING SKILLS:

- Listening with respect when someone is speaking (not reading in class, showing attentive listening to adults and other students, etc.)
- Listening to announcements and during assemblies
- Listening to all supervisors in the school

Students who demonstrate appropriate behavior will be recognized on a regular basis. A student who does not follow classroom or school guidelines will experience appropriate and logical consequences.

Minor Misbehaviours: Minor incidents will be handled "on the spot" by staff. Staff will encourage students to recognize occasions of poor judgment and assist them in developing appropriate problem-solving techniques.

Students may be removed from an activity, miss recess, or be required to walk with a supervisor.

Major Misbehaviours: Are behaviours that interfere with the orderly functioning of the school or threaten the safety well-being or dignity of others. Examples include, but are not limited to: hurting others, fighting, defiance, stealing, inappropriate language, vandalism, continuous disruptive behavior are considered major incidents.

Major misconducts will result in one or more of the following:

- Removal from the classroom for a period of time
- Missed recess and/or class time to work through a reflective process
- In-school suspension
- Out of school suspension

Communication with Parents

Parents will be informed of any major misconducts. Together, we can promote the student attributes necessary for a positive learning environment. For more information regarding Edmonton Public Schools' Student Behaviour and Conduct Policy go to <https://www.epsb.ca/ourdistrict/policy/h/hg-bp/>.

We believe this approach to discipline will help our students demonstrate responsible behavior, become successful problem-solvers and contributing members of the community. If we allow children to make their own decisions whenever possible and teach them ways to take ownership of their feelings and problems, then progress will be made towards them becoming self-disciplined.

SUPERVISION

Supervision is provided for the 15-minute period preceding morning and afternoon assembly and at recess times 10:13 to 10:28 a.m. and 2:09 to 2:24 p.m. In keeping with Edmonton Public Schools policy, individual teachers also provide supervision for their students for the first five minutes immediately following all dismissals.

Students who attend Daycares or ride the Yellow School Bus are supervised until they are picked up. Parents are responsible for informing the Daycare, Bus drivers and school of alternate pick up arrangements.

STUDENT ILLNESS/FIRST AID/MEDICATION

Despite the best efforts, accidents will and do occur. Minor injuries will be attended to at school.

If a student becomes ill or injured at school, the following procedures will be followed:

- A parent/guardian will be contacted. Upon arrival, the student will be sent home
- If a parent/guardian can not be reached, an emergency contact identified by the parent/guardian will be contacted.
- If a parent /guardian and emergency contacts cannot be reached, the student will be made as comfortable as possible at school. If the injury or illness appears serious, the student will be taken by ambulance to the hospital. Parents are responsible for the cost of the ambulance.

Children who are too ill to go outside for recess are too ill to be at school. This is especially true in the cases of severe colds. Children coming to school with severe colds are unable to function at their potential, provide a source of infection for other children and would recuperate faster at home. Parents are requested to make arrangements for their children to be cared for when ill. In the event of a student becoming ill at school, it is school policy that the parent must be contacted before the child will be sent home. **Please ensure that the school office is notified of any phone/address changes** to ensure that you can be reached.

If children are required to be on medication of any kind there is a form that must be completed. Please see the office for the form or follow this link http://staffroom.epsb.ca/datafiles/Downloads_and_Resources/Forms/District%20Support%20Services/MedicationAuthorizationForm.pdf

SAFETY AND EMERGENCY EVACUATIONS

Safety of students, staff and visitors at GHL is a priority. Emergency plans and practices are necessary to ensure the safety of all members of our learning environment. In the event of an emergency, every effort shall be made to provide parents and students with prompt and accurate information. **George H Luck's site for emergency evacuation (e.g. gas leaks, power failure etc.) is Earl Buxton School (250 Rhatigan Road East; 780-435-1577) .** If parents/guardians need to be contacted a phone out fan system will be implemented. Should a visitor happen to be in the building during a drill, we ask that you comply with school safety procedure and staff requests to ensure your safety and that of others.

As part of GHL safety and security policies all outside doors are locked during the school day. Parents and visitors are asked to use the front door and check in at the office when coming to the school.

GHL backs on to a ravine. Coyotes may be seen in the fields close to our school, If you see a coyote please inform the school office and call the City of Edmonton at 311. When coyotes are active, decisions regarding recess and playground boundaries may be made by school administration due to student safety.

COLD WEATHER POLICY

Any child feeling extremely chilled or ill should come into the school regardless of the time or the weather.

Please ensure that your child is appropriately dressed for the weather each season. When it is extremely cold (-23 C or colder) outside recess will be cancelled. Students will be provided with recess in their classroom during this time.

School patrollers will be on duty according to the conditions stated above. All students should dress for the weather.

STUDENT INCLUSIVE LEARNING SERVICES

Support for students may be accessed by the school following correspondence between the school and family. Areas of support could be psychological, academic learning and social work services through Edmonton Public Schools. Regional Collaborative Service Delivery (RCSD) have Speech-Language Pathologists, Occupational and Mental Health therapists. Prior to any service parent permission to work with a student is required.

SCHOOL COUNCIL

This parent group is open to all parents of George H. Luck students. Meetings are an opportunity to share information, discuss issues, plan activities and be informed and involved in the school. Meeting dates and minutes are posted on the Schoolzone calendar.

PARENT ASSOCIATION

The George H. Luck Parent Association actively supports the school through fundraising efforts. They sponsor special activities with proceeds allocated toward such items as field trips, cultural performances, learning resources materials, technology, sports equipment, and special whole school presentations.

SCHOOL SAFETY PATROLS

Grade 6 students patrol at both crosswalks on Bulyea Road and in the parking lot entrance. They patrol 10 minutes before and after all school start and dismissal times. For maximum safety, cars must stop at least 10 metres in front of patrols. Patrols provide an important service and need the cooperation and encouragement of everyone. U-turns are illegal in front of the school and put all pedestrians at risk. Please choose safety over convenience.

MEDICATION/ALLERGIES

Parents/guardians are encouraged to dispense any necessary medications at home if at all possible. If your child requires medication prescribed by a doctor while at school, Edmonton Public Schools Policy requires that your physician sign an "Authorization to Administer Medication" form (available in the school office). Prior to staff administering medication, this form must be signed both by the physician and the parent/guardian. Any medication should be provided in appropriate containers that are labelled with the name of the child and the doctor, the name of the medication, and instructions for administering the medication to the student. It is very important that you inform your child's teacher and the office about any allergies that may affect his/her health. Any epipens, inhalers, Benadryl, or other medications must accompany the child on field trips. If your child requires an epi pen, please ensure you provide one to the school. Epi pens will be kept in the office. This information will be shared with school staff to ensure the safety of your child at school.

Allergy Awareness

We have children in our school with various allergies and medical conditions. As a school, we want to ensure the safety of all children. The following commitments will help us live and learn together safely:

Parents will

- ~ Inform the school of any allergies or medical conditions, and appropriate treatment
- ~ Provide contact information in case of emergency
- ~ Teach their children to manage their eating and behavior for safety
- ~ Send healthy food for snacks and lunch
- ~ Fill out the *Guidelines for Student Focus Medication Management in School Settings* package, when necessary

Staff will

- ~ Know the conditions that could put individual students at risk
- ~ Be prepared to respond in case of an emergency
- ~ Coach students in safe choices
- ~ Be vigilant for signs of an emergency

Students will

- ~ Know and be able to articulate their needs
- ~ Avoid foods/behaviors that put them at risk
- ~ Ask for help when needed
- ~ Be considerate of others

If there are specific conditions that apply in a classroom, depending on the needs of the student, we will alert families to restrictions. When we all do our part, we will ensure a safe environment for students in our school. If you have any questions please call the school at 438-5011.

DRIVE THROUGH GUIDELINES

At all times our School Buses have first priority in the drive through.

When dropping off your child:

- Drive up as far as possible to allow more vehicles to enter the drive-through.
- After your child has exited your vehicle, please move immediately into the left lane and exit the drive-through. This enables other drivers to use the drop off lane.
- In the interest of speed and safety, the drive-through should be used only to drop off children who are ready and able to exit their vehicle quickly. If your child is in a car seat and needs to exit from the left side of the vehicle or needs to gather his or her belongings, please use street parking.
- Remember that parking is not allowed in the drive-through at any time. If you wish to accompany your child into the school or watch them enter, please use street parking.

When picking up your child:

- Drive up as far as possible. Please move your car forward as vacant spaces appear.
- Remain in your vehicle, turn off vehicle—**IDLE FREE ZONE**.
- Please do not stop in a location where you block traffic or the crosswalk.
- Use the two side parking lots if you wish to walk and pick up your child.
- Please refer to school zone for an in-depth description as well as a video that outlines the importance of these procedures.

PARENT PARKING PATROL

Our school participates in the **PARENT PARKING PATROL** network of schools. Parent volunteers assist in the drive through area by opening doors, helping students exit safely, and ensuring that the traffic flow is safe and smooth. Please contact the office if you can support this essential service.

PARKING

The staff lot is not to be used for dropping off or picking up students at any time. Staff members pay for these stalls and are inconvenienced when parents use their stalls for dropping off children. Children should not be crossing between parked cars to get to their vehicles, as this is a serious safety issue.

VOLUNTEERS

The District requires all volunteers to complete the Volunteer Registration form and the Confidentiality Statement. Parents are valued partners who play an integral role in their child's learning. We encourage parents to be involved in their child's education and welcome you at the school. All parents are invited to participate in School Council as well as to support student learning. Parent involvement in Morning Read, Fieldtrips, class specific events and resource preparation is truly welcomed and appreciated. Here is the link to the forms <http://hr.epsb.ca/documents/forms/Volunteer%20Registration%20Form.pdf> and https://portal-staffroom.epsb.ca/datafiles/Downloads_and_Resources/Forms/District_Records_FOIP_Management/volunteer_Confidentiality_Policy%20revised%20Aug%202012.doc

Field Trip Volunteers:

Parent Volunteers are often needed/required to assist on field trips. As Edmonton Public Schools insurance coverage for volunteers on field trips does not include coverage for younger siblings coming along on buses or at the field trip site, we regret that we cannot accommodate younger siblings.

School Volunteers:

We greatly value and appreciate all of our volunteers. They add a special touch to our school. Another way to get involved is by volunteering your services to classrooms and the library. Our staff is committed to volunteers, believes in their value and recognized their service. If you would like further information on how to get involved, please contact the school office.

LIBRARY

We encourage children to borrow books from the library for both recreational reading and research. If books are lost/damaged a replacement fee will be assessed.

REMITTING MONEY

Cheques should be used for remission of all monies to the school and parent association. There is no cash kept in the school so we are unable to provide change for cash sent in. On-line payment of school fees is now available, login to SchoolZone for this option.

FIELD TRIPS

Field trips are an integral part of many school programs. Your child's teacher will be providing a year fee plan once it has been completed. Information letters will be sent to parents to indicate the time and dates, and to obtain permission for children to attend. If a student is absent for a field trip, **only** admission costs can be refunded.

LUNCH SERVICE

Students benefit from having lunch out of the school, in a home. Leaving the school over the lunch hour gives students an opportunity to relax in a different environment and return to school refreshed and ready to learn. Lunch Service is available to students who are unable to go home.

Qualified lunch personnel supervise students. The fee structure is:

Drop-In Fee	\$ 2.00 child	
Per Child—Prepaid	\$15.12 monthly	\$151.20 for ten months

Please see the Administrative Assistant in the school office for a lunch application for Lunch Service registration and payment details.

LUNCH PROGRAM

George H. Luck will provide space and supervision for students over the lunch hour for a fee. Lunch fees are a shared cost between the school and families. Parents choosing this option are required to submit the district lunchroom form and the appropriate funds. For more information, please refer to schoolzone.

Lunch Behaviour Expectations

Students are expected to:

- ◆ Demonstrate respect to lunchroom supervisors and classmates;
- ◆ Remain seated while eating and while others are eating;
- ◆ Ask for permission to leave the classroom;
- ◆ Use their inside voices at all times;
- ◆ Clean the top and the area around their desk after eating; and
- ◆ Find something quiet to do when finished (e.g., reading games, drawing).

Please note:

- ◆ Children will go outside at approximately 12:00 p.m., and therefore should be dressed appropriately for the weather.
- ◆ Utensils are not provided—please ensure your child has the spoons and forks they need.
- ◆ Food must not be traded or shared due to allergies. Please discuss the importance of this with your child.
- ◆ Microwaves are not available.
- ◆ G rated videos are shown in some classrooms during lunch.
- ◆ In an effort to ensure the safety of your child, no students will be allowed to leave the school for any reason during the lunch hour. Parents/Guardians are responsible for informing the school if their child will be leaving for lunch.

Students who fail to comply with the Lunch Behaviour Expectations will have their parents contacted to work in partnership with the school to resolve the issue.

MILK PROGRAM

George H. Luck has a lunch milk program. Milk passes are available for 20 servings of 250ml cartons (single purchases can also be made). Complete lunch and milk program information is available in the office.

PACK IT IN PACK IT OUT

Students will be participating in this project so parents can be aware of what their child is eating at lunch, and to reduce, reuse and recycle at lunch. Students will bring home uneaten food (either in zip lock bag or a container), and food packaging. Milk cartons will be recycled at school.

"WHERE'S MY BUS" GPS PROJECT

Edmonton Public Schools has implemented a SchoolZONE "Where's my bus?" application on your child(ren)'s bus route. The application allows parents to log into SchoolZONE and view the current location of their child's bus on a map. You can find the button on the "Student Profile" tab and "Transportation" report. From your Smartphone click the "Where's My Bus" icon. Feedback is encouraged and can be provided by the "Feedback" button on the map.

ASSEMBLIES

Monthly school assemblies are held to provide students with school wide information and opportunities to share and celebrate.

- Learning
- Special efforts/achievements in school

Parents are welcome to attend. Assembly dates will be posted on SchoolZone.

HOLIDAYS DURING REGULAR SCHOOL TIME

Please notify teachers if your child is going to be absent from school for an extended period. Parents who choose to take their children out of school to go on a holiday or trip are responsible for their child's learning during that time. Home education imparts responsibility on the parents to provide programming that meets the Alberta Education curriculum guidelines. Teachers can provide information on the units of study and internet sites to provide support. We have found that a holiday trip is a wonderful educational experience for children and provides them with insights that cannot be gained from traditional classroom instruction; however, please know the teacher is not expected to provide work for the absence. The student's school learning assessment during the absence may show "absent during this unit" on the report card.

PROGRAM OF STUDIES

Alberta Education sets the statements of what all children are to learn. They have indicated what knowledge, skills and attitudes are to be developed from elementary school through high school through high school. Within the Program of Studies, the scope of intended student outcomes is defined by subject areas and sequenced by grade levels.

At George H. Luck School, we provide the required components, which include:

Language Arts	Social Studies	Health
Mathematics	Art and Music	Physical Education
Science	Technology Studies	French Grade 4, 5, and 6
Daily Physical Activity		

SCHOOL LEADERSHIP OPPORTUNITIES FOR STUDENTS

Programming at George H. Luck is complemented by a variety of extracurricular leadership opportunities to support varying interests of students. These opportunities provide students with an enriched educational experience to enhance their learning. Students will be advised of the leadership opportunities offered.

TECHNOLOGY AND CELL PHONE POLICY

Students are required to sign a Responsible use of Technology form before they use school computers. Your child's teacher may incorporate student owned devices into the classroom learning environment. If so, you will have to agree to 'bringing your own device' guidelines (Section B).

Students may bring cell phones to school when permitted by their parents. As with all personal property, students are responsible for the safekeeping of their phones and electronic devices. Cell phones must be turned off when students arrive at school and may be turned on only when they leave the school grounds at the end of the day. **Cell phones are not to be used during the day (this includes recess & lunchtime).** Parents needing to reach their children in an **emergency** should call the school office at 780-438-5011. Students requiring the use of a phone during the day may request to use the office phone.

SEXUAL ORIENTATION AND GENDER IDENTITY DISTRICT POLICY

The Edmonton Public School Board recently passed a policy to support all sexual and gender minority students, staff and families. It is a responsibility and expectation for staff to provide a welcoming, inclusive, safe and healthy learning and working environment throughout the district. This policy specifically protects against harm and bullying based on gender and sexual orientation. As a result of this policy, all Edmonton Public Schools must identify staff members as a Safe Contact and share the names and locations of these people with our school community.

At George H. Luck our Safe Contact is our music teacher, Mrs. Bergen. Mrs. Bergen has received training to provide inclusive communication and support to sexual and gender minority students and their families to ensure they feel safe, valued, respected and included in our school community.

TIME SPENT ON CURRICULAR AREAS

SUBJECT	GRADES 1 & 2	GRADES 3—6
Language Arts	30%	25%
Mathematics	15%	15%
Science	10%	15%
Social Studies	10%	10%
Fine Arts	10%	10%
Health and P.E.	10%	10%

EDMONTON PUBLIC SCHOOL DISTRICT ASSESSMENTS

Math Intervention Programming Instrument (MIPI)

Administered September 11—September 22, 2017

Highest Level of Achievement Test (HLAT)

Writing: Administered Week of April 23—April 27, 2018

ALBERTA EDUCATION: PROVINCIAL ACHIEVEMENT TEST (PAT) ADMINISTRATION SCHEDULE

MAY 2018

GRADE 6:

Thursday, May 10, 2018 A.M. Language Arts Part A

JUNE 2018

GRADE 6:

Monday, June 18, 2018 A.M., Language Arts Part B

Tuesday, June 19, 2018 A.M. Mathematics

Tuesday, June 26, 2018 A.M. Social Studies

Wednesday, June 27, 2018 A.M. Science

LOST AND FOUND

Knowing that personal items may be misplaced at school, it is imperative that **all belongings be labeled**. Lost articles are placed in the Lost & Found Boxes. Please encourage your child to check the boxes carefully. We have periodic displays of unclaimed items. Articles left after displays are given to charity at Christmas, spring break, and at the end of June.

PERSONAL BELONGINGS/FOOTWEAR

Our custodians do an excellent job of keeping our school clean. Students and parents are encouraged to help keep the school clean and attractive. All students are requested to remove outside footwear and have a pair of "indoor" shoes solely for inside wear. Footwear must be labeled. It is a requirement that footwear be worn at all times. Parents, please help by ensuring that your footwear is clean or removed when you enter the school. All student clothing should be marked with the child's name (permanent marker) and all school supplies should also be labeled. Such marking helps students identify and keep track of belongings.

SUPPLIES

All students receive a supply list outlining the equipment and supplies required for the school year. Information is provided in June to order supplies on-line which are delivered to the school for start up in the fall. Please replenish supplies throughout the year as needed.

TRANSFERRING OUT

If you know that you will be leaving the school, please inform your child's homeroom teacher and the school secretary. On the last day of attendance, please return all school property such as textbooks, library books, and other school resources.

VANDALISM

The students, staff and community take a great deal of pride in the appearance of our school and grounds. Unfortunately, damages may still occur to the facility. An expectation of the Edmonton Public Schools is that the individual(s) responsible for the damaging of school property will be held accountable. If you have information about vandalism, please contact the school or EPS Security Services at (780) 429-8295 or the emergency number (780) 429-3772; in the case of an after hours emergency at the school, please phone the police.

STAFF DIRECTORY

<u>Grade</u>	<u>Teacher Name</u>	<u>Room</u>
Kindergarten	Ms. S. Alami	17
Grade 1	Mrs. C. Smith	2
Grade 1	Mrs. J. Krahn	3
Grade 1	Mr. J. Procktor	6
Grade 2	Miss B. MacGillivray/ Ms. K. Halford	1
Grade 2	Ms. J. Badesha	5
Grade 2	Mr. S. Stoyko	4
Grade 3	Mrs. T. Hesse Miller	10
Grade 3	Ms. P. Frey	12
Grade 3	Mrs. C. Jarrell	11
Grade 4	Mrs. N. Ley	15
Grade 4	Mrs. M. Feraco-Batiuk	13
Grade 4	Miss L. Ryan	14
Grade 5	Mr. J. Matheson	19
Grade 5	Mr. A. Schmidt	18
Grade 6	Mrs. I. Lukas-Stark	7
Grade 6	Ms. T. Bradley	8
Grade 6	Mrs. B. Dietrich	9
Music	Mrs. C. Bergen	
French	Miss A. Aubrey-Hebert	16
Principal	Mrs. D. Mielke	
Assist. Principal	Mrs. K. Teague	
Admin Assist.	Mrs. A. Marciano	
Educational Assist.	Mrs. B. Lemoine	
Educational Assist.	Mrs. D. Kehoe	
Educational Assist.	Mrs. L. Vos	
Head Custodian	Mr. A. Trinh	
Custodial Assist.	Mrs. B. Veloria	

SPECIAL DATES

2017-2018 School Year

September 5	First day of classes
September 19	Learning at Luck
September 19	School Picture Day
October 9	Thanksgiving—No Classes
October 23-26	Goal Setting & Learning Conferences
October 20	PD Day—No Classes
November 9—13	Non-Instruction Days—No Classes
November 27	PD Day—No Classes
December 1	Progress Reports on SchoolZone
December 14	Winter Concert
Dec. 23— Jan. 7	Winter Break
February 9	PD day—No Classes
February 19	Family Day—No Classes
February 22	Celebration of Learning
March 1—2	Teachers Convention—No Classes
March 23	Progress Reports on SchoolZone
March 26—April 2	Spring Break
April 30	PD Day—No Classes
May 21	Victoria Day—No Classes
May 18 & 22	Days In Lieu—No Classes
June 22	Fun Day
June 28	Year End Celebration
June 28	Last Progress Report on SchoolZone
June 28	Last Day of Classes